

Supervisors Cal/OSHA “Reportable” criteria

Serious Injury Reporting to Cal/OSHA

Cal/OSHA defines an employee’s serious injury or illness in the following ways:

Serious injury **reports** must be made immediately to the Cal/OSHA district office **closest to the location of the incident**.

Cal/OSHA enforcement offices search page

Search for Cal/OSHA Enforcement District Offices

Enter the 5 digit Zip code **OR** city name of the workplace to find the Cal/OSHA Enforcement Offices serving that location.

Work Zip Code: (e.g. 90210)

City Name:

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<https://www.dir.ca.gov/asp/DoshZipSearch.html>

California Code of Regulations, Title 8 §342(a) states:

“Every employer shall report immediately by telephone or telegraph to the nearest District Office of the Division of Occupational Safety & Health any serious injury or illness, or death of an employee occurring in a place of employment or in connection with any employment. Immediate means as soon as practically possible but not longer than 8 hours after the employer knows or with diligent inquiry would have known of the serious injury or illness. If the employer can demonstrate that exigent circumstances exist, the time frame for the report may be made no longer than 24 hours after the incident.

Serious injury or illness as defined in CCR T §330(h) reads:

Serious injury or illness means any injury or illness occurring in a place of employment or in connection with any employment which requires inpatient hospitalization for a period in excess of 24 hours for other than medical observation or in which an employee suffers a loss of any member of the body or any serious degree of permanent disfigurement, but does not include any injury or illness or death caused by the commission of a Penal Code violation, except the violation of Section 385 of the Penal Code, or an accident on a public street or highway.

The 8 hour timeframe begins when the employer know or with “with diligent inquiry” would have known of the serious injury/illness or death. The employer means someone of management or supervisory capacity.

Reporting work related serious injuries is required in most cases. But there are some instances when an injury, illness, or death is not subject to these reporting requirements including those:

- ❖ Caused by the commission of a Penal Code violation, except the violation of Section 385, which makes it a misdemeanor for anyone to be within six feet of an overhead electric line having a voltage in excess of 750 volts.
- ❖ Caused by an accident on a public street or highway.

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Make sure you have a workplace policy in place that clearly defines what constitutes a serious injury and outlines steps to gather the necessary information to report it immediately to Cal/OSHA. Train staff and supervisors on the policy and procedures for reporting serious injuries. The policy should include:

What is the definition of medical treatment?

"Medical treatment" means the management and care of a patient to combat disease or disorder. For the purposes of Article 2, **medical treatment does not include:**

- ❖ Visits to a physician or other licensed health care professional solely for observation or counseling;
- ❖ The conduct of diagnostic procedures, such as x-rays and blood tests, including the administration of prescription medications used solely for diagnostic purposes (e.g., eye drops to dilate pupils); or
- ❖ "First aid" as defined in subsection (b)(5)(B) of this section.

For the purposes of Article 2, **"first aid" means the following:**

- ❖ Using a nonprescription medication at nonprescription strength (for medications available in both prescription and non-prescription form, a recommendation by a physician or other licensed health care professional to use a non-prescription medication at prescription strength is considered medical treatment for recordkeeping purposes);
- ❖ Administering tetanus immunizations (other immunizations, such as Hepatitis B vaccine or rabies vaccine, are considered medical treatment);
- ❖ Cleaning, flushing or soaking wounds on the surface of the skin;
- ❖ Using wound coverings such as bandages, Band-Aids™, gauze pads, etc.; or using butterfly bandages or Steri-Strips™ (other wound closing devices such as sutures, staples, etc. are considered medical treatment);
- ❖ Using hot or cold therapy;
- ❖ Using any non-rigid means of support, such as elastic bandages, wraps, non-rigid back belts, etc. (devices with rigid stays or other systems designed to immobilize parts of the body are considered medical treatment for recordkeeping purposes);
- ❖ Using temporary immobilization devices while transporting an accident victim (e.g., splints, slings, neck collars, backboards, etc.);
- ❖ Drilling of a fingernail or toenail to relieve pressure, or draining fluid from a blister;
- ❖ Using eye patches;
- ❖ Removing foreign bodies from the eye using only irrigation or a cotton swab;
- ❖ Removing splinters or foreign material from areas other than the eye by irrigation, tweezers, cotton swabs or other simple means;
- ❖ Using finger guards;
- ❖ Using massages (physical therapy or chiropractic treatment are considered medical treatment for recordkeeping purposes); or
- ❖ Drinking fluids for relief of heat stress.

STATE-WIDE CAL/OSHA OFFICES:

Region 1 - San Francisco Regional Office

Michael Frye, Regional Manager
455 Golden Gate Ave., Rm 9516
San Francisco, CA 94102

Phone:(415) 557-0300

Fax:(415) 557-0900

Email:DOSHREG1SanFrancisco@dir.ca.gov

San Francisco District Office

Channing Sheets, Acting District Manager

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455 Golden Gate Ave., Rm 9516
San Francisco, CA 94102

phone:(415) 557-0100
fax:(415) 557-0123
email:DOSH_SF@dir.ca.gov

Fremont District Office

Kelly Tatum, Acting District Manager
39141 Civic Center Dr., Ste. 310
Fremont, CA 94538

phone:(510) 794-2521
fax:(510) 794-3889
email:DOSH_Fremont@dir.ca.gov

Foster City District Office

Barbara Kim, District Manager
1065 East Hillsdale Blvd., Ste. 110
Foster City, CA 94404

phone:(650) 573-3812
fax:(650) 573-3817
email:DOSH_FC@dir.ca.gov

Oakland District Office

Wendy Hogle, Acting District Manager
1515 Clay Street, Ste. 1303
Oakland, CA 94612

phone:(510) 622-2916
fax:(510) 622-2908
email:DOSH_OAK@dir.ca.gov

American Canyon District Office

Kathy Lynn Garner, District Manager
3419 Broadway Street, Suite H8
American Canyon, CA 94503

phone:(707) 649-3700
fax:(707) 649-3712
email:DIRDOSH_AmericanCanyon@dir.ca.gov

Region 2 - Sacramento Regional Office

William Estakhri, Regional Manager
2424 Arden Way, Ste. 300
Sacramento, CA 95825

Phone:(916) 263-2803
Fax:(916) 263-2824
Email:DOSH_REG2Sacramento@dir.ca.gov

Sacramento District Office

Marie Blake, District Manager

2424 Arden Way, Ste. 165
Sacramento, CA 95825

phone:(916) 263-2800
fax:(916) 263-2798
email:DOSH_SAC@dir.ca.gov

Modesto District Office

Eddie Miranda, District Manager
4206 Technology Drive, Ste. 3
Modesto, CA 95356

phone:(209) 545-7310
fax:(209) 545-7313
email:DOSH_MOD@dir.ca.gov

Fresno District Office

Jan Hami, District Manager
2550 Mariposa Street, Rm. 4000
Fresno, CA 93721

phone:(559) 445-5302
fax:(559) 445-5786
email:DOSH_FRE@dir.ca.gov

Redding District Office

John Wendland, District Manager
381 Hemsted Drive
Redding, CA 96002

phone:(530) 224-4743
fax:(530) 224-4747
email:DOSH_RED@dir.ca.gov

Region 3 - Santa Ana Regional Office

Peter Riley, Regional Manager
2000 E. McFadden Ave., Ste. 119
Santa Ana, CA 92705

Phone:(714) 558-4300
Fax:(714) 558-4083
Email:DIRDOSH_RegionIII@dir.ca.gov

Santa Ana District Office

Christine Hoffman, Acting District Manager
2000 E. McFadden Ave., Ste. 122
Santa Ana, CA 92705

phone:(714) 558-4451
fax:(714) 558-2035
email:DOSH_SA@dir.ca.gov

San Diego District Office

Kathy Derham, District Manager
7575 Metropolitan Dr., Ste. 207
San Diego, CA 92108

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phone:(619) 767-2280
fax:(619) 767-2299
email:DOSHSD@dir.ca.gov

San Bernardino District Office

Ayman Shiblak, District Manager
464 W. 4th Street, Ste. 332
San Bernardino, CA 92401
phone:(909) 383-4321
fax:(909) 383-6789
email:DOSHSD@dir.ca.gov

Long Beach District Office

Alfred Varela, District Manager
3939 Atlantic Avenue, Suite 212
Long Beach, CA 90807
phone:(562) 506-0810
fax:(562) 426-8340
email:DOSHLBO@dir.ca.gov

Region 4 - Monrovia Regional Office

Hassan Adan, Regional Manager
800 Royal Oaks Drive, Suite 105
Monrovia, CA 91016
Phone:(626) 471-9122
Fax:(626) 471-9133
Email:DOSHREG4Monrovia@dir.ca.gov

Los Angeles District Office

Victor Copelan, District Manager

320 West 4th Street, Suite 820
Los Angeles, CA 90013

phone:(213) 576-7451
fax:(213) 576-7461
email:DOSHLA@dir.ca.gov

Monrovia District Office

Zulfiquar Merchant, Acting District Manager
800 Royal Oaks Drive, Suite 105
Monrovia, CA 91016
phone:(626) 239-0369
fax:(626) 239-0387
email:DOSHMRV@dir.ca.gov

Van Nuys District Office

Andreea Minea, District Manager
6150 Van Nuys Blvd., Ste. 405
Van Nuys, CA 91401
phone:(818) 901-5403
fax:(818) 901-5578
email:DOSHVN@dir.ca.gov

Bakersfield District Office

Efren Gomez, District Manager
7718 Meany Ave.
Bakersfield, CA 93308
phone:(661) 588-6400
fax:(661) 588-6428
email:DOSHBK@dir.ca.gov